

Mathematics Undergraduate Representative Committee

Standing Orders • As amended in the second meeting of Michaelmas Term 2015

Last updated 11th November 2015

Purpose

- I. The purpose of the Standing Orders is to supplement but not overrule the MURC Constitution and provide a guide to the facilitation of MURC; in the event of a perceived conflict, the Constitution shall take precedence.

Format

- II. The Standing Orders may be re-numbered for ease of reference without the approval of the Committee, provided adequate notification is given to the Executive Committee.

General

- III. MURC shall adopt an anonymity policy regarding complaints. That is, if any member of MURC wishes to raise a fair and reasonable complaint about any particular aspect of the Mathematics course, they may contact any member of the Administrative Committee. The complaint shall be forwarded to the MURC President, who shall raise the issue with the Mathematical Institute without disclosing the identity of the student concerned.
- IV. If a Member wishes to raise a complaint about any of the joint schools with Mathematics, and that complaint relates specifically to the other Department from the Mathematical Institute, the above procedure will be followed, except that the complaint shall be forwarded to the relevant Joint Schools Rep, who shall raise the issue with the relevant Department.

Committee

There are currently no Standing Orders under this heading.

Bookstall

- V. Any Member of MURC may use the Bookstall to buy or sell second-hand mathematics textbooks.
- VI. The Bookstall shall buy a particular book at £1 below half its recommended retail price ("RRP") at the time of purchase; if no RRP can be determined for the book, the Treasurer and the Member selling the book shall negotiate a price based on this principle (taking into account, for instance, sale prices for the new copies of the book).
- VII. The Bookstall shall sell a book at £2 above the price paid for it. The sale price shall be recorded in the inventory of the Bookstall, and in the front of each book.
- VIII. If a title has remained in the Inventory of the Bookstall for more than five years without any copies being sold, the Treasurer may, at their absolute discretion, choose to dispose of the book. They must initially try to sell the book outside of the membership of MURC, but if this is unsuccessful should offer it for donation to charity.