

FACULTIES OF MATHEMATICS, COMPUTATION AND STATISTICS

Joint Consultative Committee with Undergraduates

A meeting of this Committee will be held on **Friday 2 February 2007 at 2.15 pm** in the Higman Room, Mathematical Institute.

Papers to: James Holwell *Exeter* (MURC President), Hannah Clapham *Hertford* (MURC Secretary), Rosalind Freeman *Hertford* (MURC Chairperson elect), Maria Molokova *Lady Margaret Hall* (MURC Secretary elect, MURC Mathematics & Computer Science Representative), Linus Mattauch *St Hugh's* (MURC Mathematics & Philosophy Representative), Muting Wan *St Hugh's* (MURC Mathematics & Statistics Representative, St Hugh's College Representative), Andrei Vovk *Balliol* (MURC Bookstall Manager, MURC Treasurer), Graham O'Connor *Trinity* (MURC Questionnaire Officer, Trinity College Representative), Helen Beggs, *Merton* (Merton College Representative), Dr A G Curnock (Mathematics Teaching Committee, Director of Undergraduate Studies, Senior member representing the Joint Committee for Mathematics & Philosophy), Dr W B Stewart (Mathematics Undergraduate Teaching Advisor), Dr J Ouaknine (Senior Member representing Computer Science), Dr M Winkel (Senior Member representing Statistics), Dr R Earl (Schools Liaison Officer).

A G E N D A

1. Meeting held on 27 October 2006:

- (a) Minutes (attached);
- (b) Matters arising not covered elsewhere below.

2. Examinations 2006

Outstanding Examiners reports

- (a) Internal Examiners' Reports
Published versions of all internal examiners' reports are now on the Departmental websites with the following exceptions:
 - (i) Honour School of Mathematics and Philosophy Part B
 - (ii) Mathematics and Statistics – these will be on the new website. Expected end of January 2007.
- (b) External Examiners' reports:
Honour School of Mathematics Part B (Rawnsley) [Attached]

3. Reports from the meetings of the Faculty/Teaching/Academic Committees:

- (a) Mathematics;
- (b) Computer Science;
- (c) Statistics.

- 4. New Proctors rules on penalties for late submission of coursework.**
Notice (attached) to be sent to candidates in
 Mathematics (Parts B & C),
 Mathematics & Philosophy (Parts B & C)
Notice to Mathematics & Statistics students pending approval by the Statistics academic committee. Notice to Mathematics & Computer Science students to be sent by Computing Laboratory.
- 5. Revised complaints procedure**
(See attached)
- 6. New English language admissions criteria**
Now delayed for 2008 admissions for undergraduates
- 7. Meeting with Examinations schools**
Dr Curnock to report
- 8. Soft-Skills Development: ASPIRE**
(See attached)
- 9. Course Changes**
 - (a) Revised regulations for progression to part C (to be implemented for current 1st years) (attached)
 - (b) Curriculum revisions (Dr Curnock to report):
 - (i) Mods: Algebra and Calculus
 - (ii) Part A: Algebra and Integration
- 10. Course Evaluation Questionnaire Results:**
 - (a) Michaelmas Term 2006 statistical summaries (attached);
 - (b) Oxford Student Course Experience Questionnaire report (attached);
 - (c) Report from the Director of Undergraduate Studies. Dr Curnock to report.
- 11. Open Days 2007**
 Saturday 28th April
 Wednesday 27th June
 Thursday 28th June
 Friday 14th September
MURC Open Days rep usually gives a brief talk at the April one

12. Schools Liaison Officer matters

Oxbridge Conference Dates (all in March):-

19th Newcastle

20th Manchester

22nd Leicester

26th Cheltenham

29th London

Dr Earl to report.

12. Lecture List for Trinity Term 2007

The Lecture List will appear on the Institute website.

13. Notices to Candidates – email or paper?

14. Other Matters raised by Junior Members

15. AOB

YCY 19/01/07