

## MATHEMATICAL INSTITUTE

Intercollegiate Classes Working Group: Terms of reference **DRAFT**

### 1. Terms of Reference of the Working Group

- a) To review whether the current intercollegiate class scheme remains fit for purpose;
- b) To consider potential revisions to the delivery of the scheme, taking available resource into consideration;
- c) To consider the possible workload implications of any revision on the department's faculty, research staff and DPhil students;
- d) To consider the management and administration of the class scheme and how this aligns with the operation of TMS;
- e) To consult with colleges and the department's faculty, research staff, DPhil and UG students on possible revisions;
- f) To ensure any recommendations take DPhil teacher training into consideration;
- g) To consider the impact on equality of any proposed revisions, as well as the department's key priorities identified in its Athena Swan action plan, when making recommendations;
- h) To prepare a report and recommendations for consideration by the department by the end of TT23.

### 2. Working Group membership

- a) Academic Lead for Parts B and C: Professor Dmitry Belyaev (chair)
- b) Director of Graduate Studies (Taught): Professor Marc Lackenby
- c) OMMS Course Director: Dr Kathryn Gillow
- d) Representative from Department of Statistics: Dr Neil Laws
- e) Faculty Teaching Advisor: Dr Vicky Neale
- f) Head of Academic Administration: Charlotte Turner-Smith
- g) DPhil student representative: Sophie Abrahams
- h) Member of faculty: TBC
- i) Member of faculty: TBC
- j) Secretary: Clare Shepherd

### 3. List of documents to be provided to the Working Group

- a) Feedback from student consultation
- b) Data on total workload on current provision, including outcome from teaching capacity
- c) Paper on class teaching practice elsewhere in and outside of the University
- d) DPhil student feedback
- e) Relevant sections from the Race Equality and Athena Swan action plans

### 4. Potential timeline for the Working Group

Timeline to be confirmed.