# **Privacy notice for MAT**

In the course of registering for and sitting the MAT, you will provide information about yourself ('personal data'). If you are applying to the University of Oxford (the 'University'), the University is the 'data controller' for this information, which means we decide how to use it and are responsible for looking after it in accordance with the General Data Protection Regulation and associated data protection legislation.

### How the University uses your data

We will use your data together with other information you may have provided to the University when you applied to assess your application to the University. We consider the processing of your personal information for the above purposes to be necessary to take steps prior to entering into a contractual relationship with you.

Further information can be found in our undergraduate applicant privacy notice, available here: <a href="http://www.admin.ox.ac.uk/councilsec/compliance/qdpr/privacynotices/undergraduate/">http://www.admin.ox.ac.uk/councilsec/compliance/qdpr/privacynotices/undergraduate/</a>.

#### Who has access to your data?

Access to your data within the collegiate University will be provided to those who need to view it as part of their work in carrying out the purposes described above.

### Retaining your data

We will only retain your data for as long as we need it to meet our purposes, including any relating to legal, accounting, or reporting requirements.

#### Where we store and use your data

We store and use your data on University premises, in both a manual and electronic form.

# Your rights

You may request access to any of your data, request that our processing is restricted, object to our processing or request that your data be corrected or transferred to another party, subject to certain restrictions.

You may also request that your data be deleted or ask for us to stop using it, and we will comply with your request as soon as possible. Depending on the circumstances, however, we may have legal grounds for continuing to process your data, for example where processing is necessary for the performance of a task carried out in the public interest, or where the data is being further processed for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes, in accordance with applicable data protection laws.

If you would like to exercise any of the rights mentioned above or if for any reason you are not happy with the way that we have handled your data, please contact the University's Information Compliance Team at data.protection@admin.ox.ac.uk. The same address can be used to contact the University's Data Protection Officer. If you are still not happy, you have the right to make a complaint to the Information Commissioner's Office.

If you wish to raise any queries or concerns about our use of your data, please contact us at schools.liaison@maths.ox.ac.uk or Schools Liaison Officer, Mathematical Institute, OX2 6GG.