

# Mathematics Undergraduate Representative Committee

Tuesday, 19<sup>th</sup> May, 2009

## Unconfirmed Minutes of Meeting

**Present:** Rosie Cretney (*Queen's, President (Chair)*), Stephen O'Keeffe (*Hertford, Secretary*), Henry Bradford (*St John's, Treasurer/Bookstall Manager*), Xiao (Helen) Liu (*Somerville, Open Day Co-ordinator*), Gege (Irene) Huang (*Keble, Maths and Statistics Rep.*), Wanfei (Paul) Wu (*St Hugh's, First Year Rep*), David Sims (*Mansfield, Fourth Year Rep.*).

**Apologies:** Anne-Marie Imafidon (*Keble, Maths and Computer Science Rep.*), Joe Wales (*St Hugh's, Questionnaire Rep.*), Matt Scroggs (*St Hugh's, I.T. Rep.*), Penelope Quek (*Jesus, Publicity Officer*).

### 1. Meeting held in Hilary Term 2009

- (a) Minutes. These were accepted.
- (b) Matters Arising. None.

### 2. Vacant Committee Positions

- (a) Maths and Philosophy Rep. The position remains vacant, since no students willing to take on the role attended the meeting.
- (b) College Reps. Prior to the meeting Rosie was contacted by two students willing to act as MURC representative for their college. Therefore, Hannah Olanipekun was appointed Oriel College representative, and Kirsti Biggs was appointed Magdalen College representative.

### 3. Vote on Amended Constitution

Following a motion passed at the previous meeting, an amended constitution was presented. Henry raised a minor point about the title of 'President', which is referred to as 'Chairperson' on the MURC website. Rosie agreed to contact Matt and ask him to update the website accordingly. Other than this, there were no other problems, and the new constitution was accepted unanimously.

### 4. Creation of Standing Orders

Stephen proposed the idea of introducing standing orders to facilitate the general running of MURC. A set of proposed standing orders was circulated, and it was agreed these could be used as a starting point for a more thorough set to be built up over the next few years. Some members contributed ideas for other standing orders to be added to the initial set, and Rosie asked those present to think of some 'role-specific' orders, which would aid future members of the Executive Committee.

Those present agreed to accept the proposed Standing Orders.

### 5. Freshers' Event

Rosie raised the idea of hosting a welcome event for incoming students in Michaelmas Term 2009, together with the Invariants society. The main aim of the event would be to familiarise new students with the Mathematical Institute, and to promote MURC, and the Bookstall. This issue was also raised at the recent JCCU meeting, and she reported Dr Curnock had provisionally given permission, provided the capacity of the common room will not be exceeded.

## **6. Motions**

None.

## **7. AOB**

- (a) Hand-in Problems. Rosie reported that the Institute has recently experienced problems with some students' work going missing from the submission boxes in the basement. There was some discussion regarding this issue, although it was agreed that there does not seem to be a 'best' solution to the problem.  
Rosie encouraged those present to contact her if they had any other thoughts or ideas following the meeting.
- (b) Bookstall 'How-to' Guide. Henry suggested adding a step-by-step guide to using the MURC Bookstall, in order to encourage more students to take advantage of the service. Everyone agreed this would be a good idea, and Henry said he would send details to Matt in the near future in order for this to be added to the website.

SO'K 16/06/09