



FINAL HONOUR SCHOOL OF MATHEMATICS AND PHILOSOPHY, 2021 PART C Second Notice to Candidates

This notice summarises information about the examination. You should read this notice carefully. Details include:

1. Practical arrangements.
2. Procedures in the case of illegible or incomplete scripts, and illness.
3. Notification of results.

You should also make sure that you read the general information about the conduct of University examinations available online at: <http://www.ox.ac.uk/students/academic/exams> in conjunction with the dedicated advice page for students in relation to the Coronavirus pandemic: <https://www.ox.ac.uk/students/coronavirus-advice>.

Timetable

The timetable for the examination has been set by the Examination Schools and will have been sent to each candidate. The timetable is also posted on the Examination Schools' website at: <http://www.ox.ac.uk/students/academic/exams/timetables>.

Conduct of Examination Sessions

All papers will be sat online, as open book examinations, using the University's Inpera platform.

The time at which you should start your exam will depend on time zone and whether you have alternative arrangements approved and in place. Please follow the guidance provided in the *On the day of your exam* section on the Inpera webpage (<https://www.ox.ac.uk/students/academic/exams/open-book/trinity-term>).

Please note in particular the **Penalties for late exam responses** section which applies to handwritten and mixed mode exams.

We suggest that you get yourself set up at your work space 10-15 minutes before the start of each of your papers, as you would in Examination Schools. You should have with you your single sign on details (SSO) and link to the Inpera remote examinations platform, to enable you to start your exam at the appropriate time. You can access the Inpera Dashboard before your exam start time.

It is very important that you understand that your exam time will start as soon as click on the *Start Test* option in Inpera. This will be the equivalent of an invigilator saying 'You may turn over the exam paper now.'

Please note the following during the exam:

Candidates will have access to book and online resources during their exams. However, any disclosure of the exam contents to anyone else via private message or public postings will not be permitted. Similarly, seeking advice from another person during the exam will be forbidden.

Candidates taking handwritten and mixed mode exams are responsible for submitting their own work. They should not receive assistance in the process; whether downloading, photographing scripts, or uploading.

There will be no invigilator to read out a list of instructions as there would be in Examination Schools. Please read the cover page of your exam paper carefully to make sure you have understood all relevant instructions on how to complete your paper.

Queries during the Examination

If you believe that a question is incorrect or ambiguous, you may write on your script what your query is, and how you are interpreting the question.

Scripts and Handing-in of Scripts

Mathematics

Scripts

Students should use unlined paper (or equivalent on a tablet) to write out their answers. They should take careful note of the rubric for each paper.

The following instructions will be provided on the cover page of each exam paper; they are provided here so you are able to plan appropriately in advance of your exams. Please note that these instructions have changed significantly from what you might expect in light of exams being online and open book.

You should ensure that you observe the following points:

1. Write with a black or blue pen OR with a stylus on tablet (colour set to black or blue).
2. On the first page, write
 - a. Your candidate number
 - b. The paper code
 - c. The paper title
 - d. and your course title (e.g. FHS Mathematics Part C)
 - e. But *do not* enter your name or college.
3. For each question you attempt
 - a. Start writing on a new sheet of paper
 - b. Indicate the question number clearly at the top of each sheet of paper

- c. Number each page.

Handing-in of Scripts

Read this section carefully

1. Before scanning and submitting your work,
 - a. on the first page, in numerical order, write the question numbers attempted,
 - b. cross out all rough working and any working you do not want to be marked,
 - c. and orient all scanned pages in the same way. Submit a single PDF document with your answer for this paper.
2. Submit all your answers to this paper as a *single PDF* document

If you do not attempt any questions at all on this paper, you should still submit a single page indicating that you have opened the exam but not attempted any questions. Please make sure to write your candidate number on this single page.

Philosophy

Scripts

1. Students will submit Philosophy work for timed examination papers through the InSpera platform. (Philosophy theses and extended essays are submitted through Weblearn.) They should take careful note of the rubric for each paper.
2. Updated rubrics were circulated by the Faculty of Philosophy on 20 April. Please refer to these for detailed guidance. For most Philosophy papers a subject is examined by a three-hour paper. For essay questions, there is a limit of 1,600 words per answer. Additionally, Philosophy options taken in part C will usually require submission of a 5,000 word essay.
3. During the exam, you can either type directly into InSpera, or save work as a PDF and submit it.
4. Be sure to follow the guidelines set out by the University at <https://www.ox.ac.uk/students/academic/exams/open-book/trinity-term>.

Illegible scripts

Please write legibly. Examiners are authorized to require illegible scripts to be typed, the cost of which is charged to the candidate. If scripts are illegible due to the scanning process, examiners may request a second copy. Please keep all the original scripts until after exam results are published.

Illness

If you are prevented by illness or other cause from attending any part of the examination you should ensure that the Senior Tutor of your college is informed immediately. In the case of illness a medical certificate will be required.

Notification of results

The examiners hope to finalise the class list on Monday 12th July. After the 12th July, to find out your results you may log on to the Student Self Service at www.evision.ox.ac.uk, using your Oxford

Single Sign-On. Neither Schools staff nor Mathematical Institute staff can give results over the telephone.

Prof Damian Rossler
Maths and Philosophy Chair of Examiners
May 2021