

## **Privacy notice for Ambassador Applications**

### **Data protection**

In the course of completing this application form, you have provided information about yourself ('personal data'). We (the University of Oxford) are the 'data controller' for this information, which means we decide how to use it and are responsible for looking after it in accordance with the General Data Protection Regulation and associated data protection legislation.

### ***How we use your data***

We will use your data to register you as a member of the Oxford Maths Outreach Ambassadors scheme.

We need to process your data to meet our legitimate interests in recruiting volunteers and recording volunteer activity to support our outreach work.

We will only use your data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another related reason and that reason is compatible with the original purpose. If we need to use your data for an unrelated purpose, we will seek your consent to use it for that new purpose.

### ***Who has access to your data?***

Access to your data within the University will be provided to those who need to view it as part of their work in carrying out the purposes described above.

We may share your data with companies who provide services to us, such as for electronic storage and retrieval. These companies are required to take appropriate security measures to protect your data in line with our policies. We do not allow them to use your data for their own purposes. We permit them to process your data only for specified purposes and in accordance with our instructions.

### ***Retaining your data***

We will only retain your data for as long as we need it to meet our purposes, including any relating to legal, accounting, or reporting requirements.

## ***Security***

Your data will be held securely in accordance with the University's policies and procedures. Further information is available on the University's [Information Security](#) website.

## ***Where we store and use your data***

We store and use your data on University premises in electronic form.

## ***Your rights***

Information on your rights in relation to your personal data are explained [here](#).

## ***Contact***

If you wish to raise any queries or concerns about our use of your data, please contact us at [outreach@maths.ox.ac.uk](mailto:outreach@maths.ox.ac.uk) or Mathematical Institute, Andrew Wiles Building, Woodstock Road, Oxford, OX2 6GG.