



ST ANNE'S GRADUATE DEVELOPMENT SCHOLARSHIP 2024/25

Graduate Development Scholarships are designed to give scholars funds towards their study and maintenance costs and valuable experience of undergraduate teaching, education administration and providing pastoral care to students in the Oxford setting.

Applications are invited for Graduate Development Scholarships for the 2024/25 academic year in the following subjects:

- **Biochemistry**
- **Chemistry**
- **Classics**
- **Computer Science**
- **English**
- **History**
- **Mathematics (Applied)**
- **Medicine**
- **Physics**
- **Psychology**

Who can apply?

- Current graduate members of St Anne's who are doctoral students going into their second, third or fourth year of graduate study in October 2024.
- Graduate Entry medics going into their third or fourth year.
- Clinical medics going into years five or six of A100 Medicine.

and,

- Current graduate members of any Oxford college who are doctoral students going into their second or third year of graduate study in October 2024.

Applicants of other colleges will need to be willing to migrate to St Anne's, and provide the written agreement of their college to do this at the time the application is made.

Preference will be given to current St Anne's students.

Part-time students are not eligible to apply for or to hold scholarships. Students who move from full time to part time status part way through the duration of the scholarship will be required to relinquish their scholarship.

Students are not permitted to hold Graduate Development Scholarships if they have suspended their studies.

Value?

£7,243 (for the 2024/25 academic year).

Scholarships are awarded for one year with the possibility of renewal for a second (final) year *conditional upon recommendations from your supervisor and the organising tutor of the School in which you teach, and your fulfilment of the conditions of the scholarship in the first year*. For students holding a GDS for a first time in their third year of graduate study, renewal will also depend on student status for the duration of the second year of the scholarship. Students holding a GDS for a first time in their fourth year of graduate study will not be entitled to hold the scholarship for a second year.

What does the Scholarship entail?

Graduate Development Scholars are expected to teach undergraduates for three hours per week, during term time, for the three terms of the academic year, as directed by the subject fellows in the College. As well as giving traditional tutorials, teaching could comprise providing study support with essay writing, and/or revision classes. Preparation for the class, and the marking of written work arising from the class, are included in the 'one hour of teaching'.

The Graduate Development Scholarship scheme is designed to be as flexible as possible and up to two of the three teaching hours per week x 8 weeks of each term can be offset by Scholars setting and marking termly collections and/or assisting tutors with School administration.

As one hour of preparation for the class and/or marking is assumed for each contact hour of teaching, two hours of administration or collections marking will be counted as being the equivalent of one hour of teaching. This means that each term you could broadly end up doing:

- 24 contact hours of teaching (3 hours per week), with additional time assumed to be 24 hours spent preparing for the teaching and/or marking (equals 48 hours total per term), or:
- 16 contact hours of teaching (2 hours per week), with additional time assumed to be 16 hours spent preparing or marking, as above, plus 16 hours of administration or collections marking (equals 48 hours total per term), or:
- 8 contact hours of teaching (1 hour per week), with additional time assumed to be 8 hours spent preparing or marking, as above, plus 32 hours of administration or collections marking (= 48 hours total per term).

You are required to use the Teaching Management System (TMS) to report on your teaching, and to report admin/collections hours by email return to the College each term.

You might also be involved in the College's outreach activities in 2024/25. Our Outreach Officer will contact you directly to discuss arrangements should opportunities arise.

You will also be expected to undergo training in teaching delivered by the Centre for Teaching and Learning and possibly also by the department in which the subject belongs.

Selection criteria

- Proven academic excellence: a high level of achievement at the current stage in your graduate studies
- Commitment to developing teaching experience
- The ability to teach in tutorial and small class contexts in the papers required by the school
- Good communication skills and sensitivity in dealing effectively with any pastoral matters that may arise
- DPhil status, or, if you have not already transferred from PRS to DPhil status at the time you begin the scholarship, you must expect to do so no later than the end of the Michaelmas Term of the first year of your GDS. Failure to transfer by this time may result in the scholarship being withdrawn.

References

You will require the support of your departmental/faculty supervisor to confirm a) your suitability for a Graduate Development Scholarship and b) that the post will not detract from your doctoral studies. Applicants need to contact their departmental/faculty supervisor to solicit the reference to support their applications; there will not be a request from College. You will appreciate that this reference will form an important part of your application, so it is vital that it arrives by the deadline. Incomplete applications will not be considered.

How and when to apply

Before applying for a GDS, you are required to contact the organising tutor of the school in which you would do the teaching in St Anne's, in order to understand better the teaching content and organisation of your subject at undergraduate level.

Applications are to be made online: <https://forms.office.com/e/F8zMnJejHp>

The deadline for all applications is noon on Friday 10th May 2024.

Applicants should arrange for their departmental/faculty supervisor to submit a reference directly to sophie.okeke@st-annes.ox.ac.uk by the deadline.

Shortlisted applicants will be invited for interview and part of the interview will entail a teaching demonstration aimed at an undergraduate audience. The selection committee will contain tutors of the schools in which the scholarships are on offer.

Contact Sophie Okeke: sophie.okeke@st-annes.ox.ac.uk if you have any queries.